

Bylaw Revisions for Approval at May 2, 2015 CLAO Annual Meeting

Please refer to the bylaws as posted on the CLAO website

3.04 Adjust positioning of point 3.04 c)

3.08 Membership Meetings

- a) The Annual Business Meeting shall be held at the Spring Conference each year. This meeting is for any business requiring membership approval. (Remove "a mail ballot will be provided to all members).
- b) Additional meetings may be called during the year.
- c) A quorum ...
- d) Notification of any changes to the bylaws must be sent to members at least 4 weeks in advance.
- e) Members unable to attend an Annual Business Meeting may appoint a proxy (form available).

3.09 Awards

Adding – Not all awards are presented every year.

Article 5 Board & Executive

5.01 Composition

- a) The Board shall be composed of the following all of whom shall have voice and vote at Board Meetings
 - a. The elected officers
 - b. The appointed officers
 - c. The immediate Past President ex officio.
- b) The Executive shall be composed of the elected officers. – bumps current b) to c)

5.02 Terms

- a) Terms for all Board members shall run for two years from the annual meeting of their election/appointment (or part thereof)
- b) ...
- c) The Vice President/President Elect, President and Past President shall serve only one two year term in each position.

5.03 Vacancies

- a) ...
- b) In the event that the Vice President/President Elect does not fill the remaining term of the President's office, the Executive shall appoint an interim President to service until an election is held. An appointee who has served as Interim President may stand for election to a full two year term.

5.05 Meetings

- a) The Board shall hold regular meetings ...
- b) A quorum of the Board shall be one half of all Board members.
- c) The Executive may meet from time to time as required, with resolutions brought to the next Board Meeting for approval by the Board.

6.01 Elected Officers

The elected officers of this Association shall be the President, Vice President/President Elect, Treasurer and Secretary. (move Membership Secretary to Appointed Officers)

7.01 Appointed Officers

The appointed officers of the Association shall be the Archivist, Communications Coordinator, Conference Coordinator, Membership Secretary, Outreach Coordinator, Resources Coordinator, and Members-at-Large, as deemed necessary by the Executive.

8.11 The Members-at-Large shall

- a) assist on committees, and
- b) assist with coordinators as required.

9.02 Standing Committees

The Standing Committees of the Association shall be the Conference Committee, the Finance Committee, the Communications Committee, the Nominations Committee, and the Awards Committee. Committee members shall serve a two year term, which may be repeated twice if requested by the Executive for a total of six years.

9.07 The Communications Committee shall:

- a) Consist of the Communications Coordinator, and at least one other ...

Article 13

- b) The Secretary shall issue the revision of the Bylaws to all Executive Members within one month of any amendment to the Bylaws, and inform the membership by announcement in the next issue of the newsletter. The revised bylaws will be posted on the website.

Revision of the 1990 Constitution and Bylaws, amended as indicated May 7, 2005, May 2, 2009, May 1, 2010, May 2013, and May 2, 2015.